

Date Received:

## NOTIFICATION TO CHANGE PARTICULARS FOR A REPRESENTATIVE

Under the MAS Representative Notification Framework, it is regulatory for an appointed representative to notify PIAS of any changes in any particulars within 7 calendar days of the change. It is noted that under the regulations, any person who, without reasonable excuse, contravenes the above shall be guilty of an offence.

Instructions:

1. Please **ONLY** tick (☒) the appropriate section to reflect the revised particulars.
2. All updates **MUST** be accompanied with documentary proof and certified true copy by BDMs.  
Example: photocopy of NRIC (front and back) / deed poll or marriage certificate.
3. Please email the hardcopy for our record keeping purposes.

Declarant's Information		
Name as in NRIC / Passport: (Please underline surname)		MAS Representative No:
NRIC:	PIAS Rep Code:	Branch:

Section A: Nature of Appointment with PIAS	
<input type="checkbox"/> Effective Since:	(DD/MM/YYYY)
<input type="checkbox"/> Self-Employed	<input type="checkbox"/> Employed

Section B: Identification Particulars	
<input type="checkbox"/> Effective Since:	(DD/MM/YYYY)
Name as in NRIC / Passport: (please underline surname)	
NRIC:	Gender: <input type="checkbox"/> Male <input type="checkbox"/> Female
	Personal Email address:
Nationality:	<input type="checkbox"/> Singapore Citizen <input type="checkbox"/> Singapore Permanent Resident <input type="checkbox"/> Others
	For Singapore Permanent Resident & Others, please state: Nationality: _____ FIN or Passport No: _____

Section C: Other Particulars	
<input type="checkbox"/> Effective Since:	(DD/MM/YYYY)
Will you be based overseas?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Address as in NRIC: (Please do not enter PO Box Address)	House/Block: _____ Street: _____ Level & Unit: _____ Building Name: _____ Postal Code: _____
Contact Number:	Home: _____ Mobile: _____
Marital Status:	<input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Divorced <b>Note:</b> Please complete Section D: Spouse Details if Marital Status = "Married"

<input type="checkbox"/> <b>Section D: Spouse Details</b>		
<b>Effective Since:</b>	(DD/MM/YYYY)	
<b>Name as in NRIC / Passport:</b> (please underline surname)		
<b>NRIC:</b>	<b>Gender:</b> <input type="checkbox"/> Male <input type="checkbox"/> Female	<b>Date of Birth:</b> (DD/MM/YYYY)
<b>Nationality:</b>	<input type="checkbox"/> Singapore Citizen <input type="checkbox"/> Singapore Permanent Resident <input type="checkbox"/> Others For Singapore Permanent Resident & Others, please state: Nationality: _____ FIN or Passport No: _____	
<b>Occupation:</b>	<b>Name of Employer:</b>	

Other information or explanation for the late notification (if applicable)	
Declaration	
I affirm that the information provided above is true and accurate.	(Signature of Declarant / Date)

Appendix 1 (Supporting Documents required for change of particulars)	
Types of Change	Required Supporting Document(s) (Certified true copy by BDM)
Name	Deed poll and a copy of NRIC (front & back)
Nationality	Approval letter from relevant authority and a copy of Passport/ NRIC (front & back)
Foreign Identification Number (FIN) / Passport No (for non-Singaporeans & Singapore Permanent Residents)	Copy of Passport reflecting new FIN/passport number
Marital Status	Married/Divorce/Widowed ▪ Copy of marriage cert (front & back) and other supporting documents, if applicable.
Home and Mobile Number	-
Residential Address	Copy of NRIC (front & back)

For Internal Use Only	
<input type="checkbox"/> Lodge in MASNet, if applicable <input type="checkbox"/> Update in System	
Processed by:	Verified by:
Name & Signature of AMU Staff Date:	Name & Signature of AMU Supervisor Date: